<PLAN OWNER> <PLAN OWNER ADDRESS 1> <PLAN OWNER ADDRESS 2> <PLAN OWNER ADDRESS 3> <PLAN OWNER ADDRESS 4> <PLAN OWNER ADDRESS 5> <PLAN OWNER ADDRESS 6> <PLAN OWNER ADDRESS 7> Financial Adviser <SERVICING AGENT> <SERVICING AGENT ADDRESS 1> <SERVICING AGENT ADDRESS 2> <SERVICING AGENT ADDRESS 3> <SERVICING AGENT ADDRESS 4> <SERVICING AGENT ADDRESS 5> <SERVICING AGENT ADDRESS 6> <SERVICING AGENT ADDRESS 7>

28 February 2023

Dear <Salutation>

#### CHANGES TO THE FUND RANGE FOR YOUR PLAN - < PRODUCT NAME> - < Policy>

We regularly review the funds available to <Product name> to ensure that plan owners continue to have access to a high quality and diverse range of funds, to help them meet their investment goals. We have recently completed a review of some of our investment sectors in the range and are making a number of changes.

The review process considers the performance and risk profile of funds within the range to determine whether they continue to provide the right outcomes for investors and remain appropriate for the product. As a result of the review, we are intending to remove **four** of our existing funds from the range (seven including currency variants) (together the "Closing Funds"). These amendments to the range sit within the Specialist, Fixed Interest - Sterling, Fixed Interest - Emerging Markets and Equity - North American sectors.

#### What does this mean?

We are writing to you because you are invested in one or more of the Closing Funds being removed from the range. For each Closing Fund, we have selected alternative funds (the "Receiving Funds") that holdings will be switched into automatically (including redirection of any regular payment allocation) between **3 and 17 May 2023.** You can remain invested in the Closing Fund(s) you hold until the date we switch you. The details of each Closing Fund and their Receiving Fund can be found in the tables overleaf.

If you are happy with our choice of Receiving Fund then you do not need to do anything. However, if you would prefer to switch to a different fund, it's free of charge and very easy to do. You may want to discuss the options with your financial adviser before deciding.

#### Switching funds is easy

Visit the fund centre for your product at <u>www.rl360.com/fundcentres</u> to help you decide on a new fund, or funds. After that choose one of the following options:

| Switch online  | Send us your changes  |
|--|---|
| If you are a registered user of our Online Service<br>Centre and have signed up for online switching,<br>log into your account at <u>www.rl360.com</u> and<br>submit your switch online quickly and efficiently. | Download a copy of our <b>Fund Switch Instruction</b><br><b>Form</b> , which you will find on the product fund<br>centre website page, complete it and fax, post or<br>email a scanned version back to us using the<br>details on the form. |

If you have any questions regarding this letter or any general queries, please get in touch. Call our Customer Service Team on +44 (0)1624 681682 or send an email to <u>csc@rl360.com</u> and one of our team will be happy to help.

Kind regards

Pr: all mit

Chris Corkish Investment Marketing Manager

# **Closing Funds and their default Receiving Fund**

The below tables detail the Closing Funds and the Receiving Funds we have selected.

## Sector: Specialist

| Closing Fund                                  | ISIN         | OCF <sup>1</sup> | Receiving Fund                     | ISIN         | OCF <sup>1</sup> |
|---|--------------|------------------|------------------------------------|--------------|------------------|
| Invesco Asia Consumer<br>Demand A Acc EUR Hdg | LU0482497442 | 2.03%            | Pictet Premium Brands P<br>Acc EUR | LU0217139020 | 2.00%            |
| Invesco Asia Consumer<br>Demand A Acc USD     | LU0334857355 | 2.03%            | Pictet Premium Brands P<br>Acc USD | LU0280433847 | 2.00%            |

## Sector: Fixed Interest - Sterling

| Closing Fund  | ISIN         | OCF <sup>1</sup> | Receiving Fund                     | ISIN         | OCF <sup>1</sup> |
|---|--------------|------------------|------------------------------------|--------------|------------------|
| Janus Henderson Fixed<br>Interest Monthly Income<br>Acc GBP | GB00B7BX6S68 | 1.43%            | Invesco Sterling Bond A<br>Acc GBP | LU1775980979 | 0.98%            |

# Sector: Fixed Interest - Emerging Markets

| Closing Fund  | ISIN         | OCF <sup>1</sup> | Receiving Fund                                   | ISIN         | OCF <sup>1</sup> |
|---|--------------|------------------|--|--------------|------------------|
| Ninety One GSF<br>Emerging Markets<br>Corporate Debt A Acc<br>EUR Hdg | LU1241889382 | 1.85%            | MFS Meridian Emerging<br>Markets Debt A1 Acc EUR | LU0219422606 | 1.50%            |
| Ninety One GSF<br>Emerging Markets<br>Corporate Debt A Acc<br>USD     | LU0611394940 | 1.75%            | MFS Meridian Emerging<br>Markets Debt A1 Acc USD | LU0125948108 | 1.50%            |

## Sector: Equity - North American

| Closing Fund  | ISIN         | OCF <sup>1</sup> | Receiving Fund                         | ISIN         | OCF <sup>1</sup> |
|---|--------------|------------------|--|--------------|------------------|
| Neuberger Berman US<br>Multi-Cap Opportunities<br>A Acc EUR | IE00B7F25G09 | 1.86%            | Franklin US Opportunities<br>A Acc EUR | LU0260869739 | 1.81%            |
| Neuberger Berman US<br>Multi-Cap Opportunities<br>A Acc USD | IE00B775SV38 | 1.86%            | Franklin US Opportunities<br>A Acc USD | LU0109391861 | 1.81%            |

Additional notes: Information within these tables is sourced from Morningstar® and is correct as at 20 February 2023.

<sup>1</sup>Ongoing Charge ("OCF") includes the Annual Management Charge plus other operational expenses, so better reflects the total costs applied to the fund.