

Finance Investment Technician – RL360°

A vacancy has arisen for a Finance Investment Technician within our Finance Team in the Isle of Man.

Reporting to the Investment Accountant & Back Office Manager, this position is primarily responsible for contributing to monthly financial reporting, reconciliation of day-to-day investment transactions and control accounts and Fund Manager Rebate administration.

The main responsibilities of this role are:

- Contribution towards the production of monthly financial reports to internal and external bodies in an efficient, timely, accurate and professional manner
- Assisting with the production of the monthly management accounts and regulatory reporting
- Daily reconciliation of Administration/Investment systems and other internal control accounts
- Daily reconciliation and investigation of investment transactions
- Taking ownership and development of the Fund Manager Rebate process
- The maintenance of daily and monthly procedures and controls within the department to ensure that profitability is maintained.
- Have a key role in the ongoing implementation of Solvency II reporting
- Monitoring and reporting on overdrawn policy positions

Key skills and experience needed to be successful in this role are:

- Preferably have or be working towards an accounting qualification (AAT / CAT / ACCA) or qualified by experience.
- Good working knowledge of fund group operations including settlement and rebates
- Experience with investments and a range of asset types
- 5 years experience working within a similar role in a Financial Services company
- An advanced knowledge of Microsoft Excel;
- Excellent written & verbal communication skills;
- Ability to plan & organise work to meet deadlines;
- Good problem solving skills;
- Good team working skills;
- Eye for detail; and
- Ability to work with large volumes of data.
- An understanding of transactions during the lifetime of an insurance/investment policy.

This role is within Job band RL3.

Closing date for applications is 21 February 2018.

If you are interested in this opportunity please send your CV, together with a covering letter explaining why you would be suitable for this role to Helen Macdonald at helen.macdonald@rl360.com